

Benton County Mosquito Control District

Meeting Minutes Regular Board Meeting January 23, 2017, 7:00 p.m.

I. Call to order:

President Gray called the regular meeting to order at 7:00 p.m.

II. Roll call:

Present: C. Gray, R. Cortez, T. Groom, R. Bloom, K. Christensen, J. Schiessl, J. Mokler

III. Approval of Minutes of Previous Meeting

K. Christensen moved to approve the minutes of the regular board meeting held on October 24th, 2016 as written, seconded by T. Groom; motion passed with no dissensions.

IV. Guest Agenda Items:

V. Financial Report:

The Manager discussed the Treasurer's statements and Year-To-Date reports through December, 2016.

VI. Correspondence:

The Manager discussed a letter of legal opinion from Pat Brock, Attorney for Cowlitz County Mosquito Control.

VII. Manager's Report:

A. The Manager discussed the highlights of the 2016 annual report and goals for the 2017 season.

B. The District will once again have a booth at the TRAC Home & Garden Show, February 25-26.

C. Angela, Rudy and Kevin Christensen are scheduled to attend the AMCA meeting in San Diego, CA, February 13-17, 2017.

VIII. Old Business:

IX. New Business:

A. Board Member Terms, Reappointments – The District received reappointment letters for K. Christensen, R. Cortez, T. Groom.

B. Board Officers – T. Groom moved to retain the current officers; Cindy as Board



President and Kevin as Board Secretary. R. Cortez seconded; the motion passed unanimously.

C. Employee Relations Committee Opening – R. Bloom moved that Rudy, Richard and Kevin C. serve as the Employee Relations Committee. J. Schiessl seconded; the motion passed unanimously.

D. Board Vacancies – The Manager announced that there are vacancies in the following board positions: City of Kennewick, City of Mabton, Yakima County Commissioner Districts #2 & #3, and Benton County Commissioner District #3.

E. Resolution 1-17 - A Resolution Adding Funds to the 2017 Budget – T. Groom moved to approve Resolution 1-17, adding \$27,509.76 to the 2017 budget due to additional cash carryover from 2016, seconded by R. Cortez; motion passed with the following roll call vote:

K. Christensen	Aye	R. Bloom	Aye
R. Cortez	Aye	T. Groom	Aye
J. Schiessl	Aye	J. Mokler	Aye

F. Resolution 2-17 - Benton County Treasurer's Investment Pool - T. Groom moved to approve Resolution 2-17, establishing participation in the Benton County Treasurer Investment Pool (TIP). The motion was seconded by R. Cortez; motion passed with the following roll call vote:

K. Christensen	Aye	R. Bloom	Aye
R. Cortez	Aye	T. Groom	Aye
J. Schiessl	Aye	J. Mokler	Aye

G. Truck Bids – The Manager explained \$65,552 was added to the 2017 budget for the replacement of District vehicles. Sealed bids were solicited for the trade-in of five (5) 2012 Chevrolet ½ ton pickup trucks and purchase of five (5) 2017 Chevrolet ½ ton pickup trucks. Bid packets were distributed to fourteen (14) local dealerships and advertised in the Tri-City Herald. The bids were opened on Thursday, January 19nd and the results are as follows:

C. Speck Motors, Sunnyside, WA - \$ 42,852.49
McCurley Chevrolet, Pasco, WA - \$ 46,175.50
Lee Peterson Motors, Inc., Yakima, WA - \$ 52,123.50

R. Bloom moved to accept the bid from C. Speck Motors in the amount of \$42,852.49, T. Groom seconded and the motion passed with the following roll call vote:

K. Christensen	Aye	R. Bloom	Aye
R. Cortez	Aye	T. Groom	Aye
J. Schiessl	Aye	J. Mokler	Aye

H. Custom Software Presentation, Kevin Shoemaker – Kevin Shoemaker, GIS/Public Information Officer for the district, gave a presentation to the board explaining that the district is seeking a custom software solution to improve field operations. Bid requests were made using the local newspapers for Benton and Franklin Counties. Other avenues were explored including LinkedIn and MRSC, but were either unsuitable or did not meet the requirements for an acceptable bidding process. One acceptable bid was received from HourSix Consulting.

R. Bloom moved to authorize the Manager to approve the bid, and enter into a legal agreement with HourSix Consulting (Jeremy O’Niel) in the amount of \$49,500 to cover the total cost of the development and implementation of the MoMS (Mosquito Management System). It is planned that one-half the cost will be reimbursed by Franklin County Mosquito Control District. K. Christensen seconded and the motion passed with the following roll call vote:

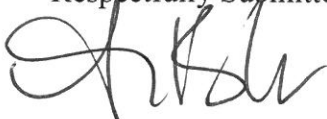
K. Christensen	Aye	R. Bloom	Aye
R. Cortez	Aye	T. Groom	Aye
J. Schiessl	Aye	J. Mokler	Aye

X. Payment of Bills and Signing of Documents: After a review by the Board, T. Groom moved that warrant numbers 5916 through 5998 in the amount of \$214,014 be approved for payment, seconded by R. Cortez; motion passed with the following roll call vote:

K. Christensen	Aye	R. Bloom	Aye
R. Cortez	Aye	T. Groom	Aye
J. Schiessl	Aye	J. Mokler	Aye

XI. Adjournment: With no further business to come before the Board, President Gray adjourned the meeting at 8:37 p.m.

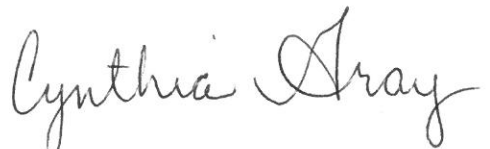
Respectfully Submitted:



Angela Beehler
District Manager



ATTEST: K. Christensen
Secretary



ATTEST: C. Gray
President