

Benton County Mosquito Control District

Meeting Minutes

**Regular Meeting
January 25, 2016**

- I. **Call to Order:** The meeting was called to order by President Gray at 7:00 p.m.
- II. **Roll Call:** *Present:* C. Gray, R. Cortez, T. Groom, G. Dorsett, K. Christensen.
Excused: R. Bloom.
- III. **Approval of Minutes of Previous Meeting:** K. Christensen moved that the minutes of the regular board meeting held on September 28, 2015 be approved as written, seconded by T. Groom; motion passed with no dissensions.
- IV. **Guest Agenda Items:**
- V. **Financial Report:** The Manager discussed the Benton County Treasurer's statements and the Year-to-Date reports for December, 2015.
- VI. **Correspondence:**
- VII. **Manager's Report:**
 - A. **2015 End of Year Review:** The Manager discussed the 2015 review.
 - B. **Meetings: AMCA, Savannah, GA:** Gloria - February 7-11th, 2016.
 - C. **Spring Workshop: April 20th-21st, 2016:** The Manager stated the NWMVCA spring workshop would be held at the District offices in April.



III. Old Business:

A. Policy Updates: Drug Policy, Board Attendance Policy

The Manager advised against changing the drug policy after consulting legal council.

T. Groom moved to adopt the Board Attendance Policy 1.12, seconded by K. Christensen; motion passed with no dissensions.

IX. New Business:

A. Board Member Terms: The Manager stated that all board members have been reappointed to the board.

B. Board Officers: T. Groom moved that C. Gray, President and K. Christensen, Secretary remain as the Officers of the Board of Trustees, seconded by G. Dorsett; motion passed with no dissensions.

C. Resolution 1-16: A Resolution Adding Additional Funds to the 2016 Budget: R. Cortez moved to approve Resolution 1-16, seconded by T. Groom; motion passed with the following roll call vote:

K. Christensen	Aye	R. Cortez	Aye
G. Dorsett	Aye	T. Groom	Aye

D. Vehicle Bids: T. Groom moved to approve the bid from McCurley Chevrolet in the amount of \$52,729.14 for the purchase of five (5) 2016 pickups, seconded by K. Christensen; motion was passed with the following roll call vote:

K. Christensen	Aye	R. Cortez	Aye
G. Dorsett	Aye	T. Groom	Aye

This bid meets all statutory requirements and is in the District's best interest.

E. Computer Bids: G. Dorsett moved to authorize the Manager to hire JMK Tech in the amount of \$3,852.20 to Monitor the District's computer network, seconded by K. Christensen; motion was passed with the following roll call vote:

K. Christensen	Aye	R. Cortez	Aye
G. Dorsett	Aye	T. Groom	Aye

F. Koontz Slough Bids: K. Christensen moved to authorize the Manager to hire CCS in the amount of 3,250.00 to perform maintenance on the Koontz Slough Project, seconded by T. Groom; motion passed with the following roll call vote:

K. Christensen	Aye	R. Cortez	Aye
G. Dorsett	Aye	T. Groom	Aye

G. Recycling Bin: The Manager stated the City of West Richland would like to place a recycling bin at the District offices. It was the consensus of the board that the bin not be placed on District property.

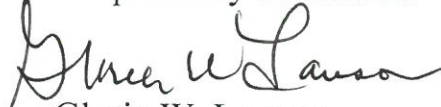
H. Committees: G. Dorsett and T. Groom will serve on the Budget, Salaries and Benefits Committee along with K. Christensen.

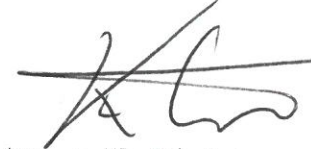
X. Payment of Bills and Signing of Documents: After review by the Board, R. Cortez moved that warrant numbers 5229 through 5358 in the amount of \$208,524.37 be approved for payment, seconded by K. Christensen; motion passed with the following roll call vote:

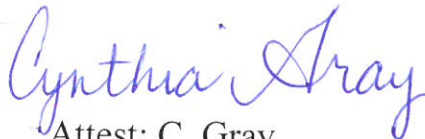
K. Christensen	Aye	R. Cortez	Aye
G. Dorsett	Aye	T. Groom	Aye

XI. Adjournment: With no further business to come before the Board, President Gray adjourned the meeting at 8:15 p.m.

Respectfully Submitted:


Gloria W. Lawson
Recording Secretary


Attest: K. Christensen
Secretary


Attest: C. Gray
President