

Benton County Mosquito Control District

Meeting Minutes

Regular Meeting
August 24, 2015

- I. **Call to Order:** The meeting was called to order by President Gray at 7:10 p.m.
- II. **Roll Call:** *Present:* R. Cortez, T. Groom, C. Gray, K. Christensen, G. Dorsett.
Excused: R. Bloom. *Unexcused:* M. McLeod.
- III. **Approval of Minutes of Previous Meeting:** G. Dorsett moved that the minutes of the regular board meeting held on June 22, 2015 be approved as written, seconded by K. Christensen; motion passed with no dissensions.
- IV. **Guest Agenda Items:**
- V. **Financial Report:** The Manager discussed the Benton County Treasurer's statements and the Year-to-Date reports for July, 2015.
- VI. **Correspondence:**
- VII. **Manager's Report:**

The Manager stated that the Guardian fogger that was on the surplus list has been sold to the City of Rosalia for \$4,500.

The Manager stated that auditors from the Washington State Department of Retirement Systems conducted an audit for the year 2014. The Manager discussed the findings.

- A. **West Nile virus Update:** The Manager gave a update on the number of WNV cases in the state.



III. Old Business:

IX. New Business:

The public meeting was closed at 8:00pm for a 10 minute Executive Session.

The Executive Session was closed at 8:10pm.

The public meeting was opened at 8:10pm and closed 8:11pm for a 6 minute Executive Session.

The Executive Session was closed at 8:17pm.

The public meeting was opened at 8:17pm.

- A. Budget, Salaries and Benefits Committee - Preliminary Budget:** G. Dorsett moved to accept the Preliminary Budget, seconded by K. Christensen; motion passed with the following roll call vote:

| | | | |
|----------------|-----|-----------|-----|
| G. Dorsett | Aye | R. Cortez | Aye |
| K. Christensen | Aye | T. Groom | Aye |

G. Dorsett moved to collect bids from third party companies to conduct a new salary survey, seconded by K. Christensen; motion passed with the following roll call vote:

| | | | |
|----------------|-----|-----------|-----|
| G. Dorsett | Aye | R. Cortez | Aye |
| K. Christensen | Aye | T. Groom | Aye |

K. Christensen moved to allow the Manager to discuss employee drug testing with the attorney, seconded by G. Dorsett; motion passed with no dissensions

K. Christensen moved to open the Employee Relations Committee to all employees, seconded by G. Dorsett; motion passed with no dissensions.

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K. Christensen will fill the vacant spot on the Employee Relations Committee left by J. D. Cummings until January, 2016.

B. Resolution 3-15: Resolution Establishing the Date for the Public Hearing Concerning the 2016 Budget Assessment: R. Cortez moved to accept Resolution 3-15, seconded by K. Christensen; motion passed with no dissensions.

C. NWMVCA Annual Meeting: The Manager stated that the annual meeting will be held October 7-9, 2015 in Osoyoos, BC, Canada.

D. AMCA Annual Meeting: The Manager stated that the annual meeting will be held February 7-11, 2016 in Savannah, GA.


X. Payment of Bills and Signing of Documents: After review by the Board, K. Christensen moved that warrant numbers 4947 through 5160 in the amount of \$708,299.22 be approved for payment, seconded by R. Cortez; motion passed with the following roll call vote:

G. Dorsett Aye
K. Christensen Aye

R. Cortez Aye
T. Groom Aye

XI. Adjournment: With no further business to come before the Board, President Gray adjourned the meeting at 8:42 p.m.

Respectfully Submitted:


Gloria W. Lawson
Recording Secretary

Attest: K. Christensen
Trustee



Attest: C. Gray
President

