

Benton County Mosquito Control District

Meeting Minutes Regular Board Meeting January 28, 2019

I. Call to order:

President Gray called to order the meeting of the Benton County Mosquito Control Board at 7:00 pm on January 28, 2019 at 4951 W Van Giesen Street, West Richland, WA.

II. Roll call:

The following persons were present: Richard Bloom, Kevin Christensen, Bill McKay, Bill Moore, Cynthia Gray, and Joe Schiessl. The following members were excused: Jake Mokler and Thomas Groom.

III. Approval of Minutes:

R. Bloom moved that the Regular Meeting Minutes from October 22, 2018 be approved as written. Motion was seconded by J. Schiessl. Motion carried unanimously.

IV. Guest Agenda Items:

There were no guest agenda items to discuss.

V. Recognition of Service:

The Board recognized Rudy Cortez for his outstanding years of service as a Trustee from 1992-2018. The District also recognized Cynthia Gray for her service as Board President from 2002-2018.

VI. Financial Report:

The Manager presented the year to date financial report and Treasurer's statements.

VII. Correspondence:

There was no correspondence.



VIII. **Manager's Report:**

A. 2018 End of Year Review:

The Manager gave a presentation outlining the activities of the District throughout 2018. Kevin Shoemaker provided an update in the Mosquito M.D. project. Steve Ingalls provided a written account of field operations for the year.

B. Mosquito and Vector Control Association of California – February 4th -6th, 2019

The Manager plans to attend the Mosquito and Vector Control Association of California meeting this February to give a presentation highlighting the various cooperative agreements the District has with local land managers.

C. AMCA Annual Meeting – Orlando, FL, February 25th- March 1st, 2019

Several District employees and Trustees plan to attend the American Mosquito Control Association Annual Meeting in Orlando this year.

IX. **Old Business:**

Heating and air conditioning replacement:

Bids were solicited through the MRSC Small Works Roster to replace the four heating and air conditioning units in the facility. After review of the competing bids, R. Bloom moved to award the contract to the lowest qualified bidder, Delta Heating and Cooling for \$28,236.

B. McKay seconded. Motion passed with the following roll call vote:

K. Christensen — Aye / B. McKay – Aye / B. Moore – Aye / R. Bloom – Aye / J. Schiessl —Aye

X. **New Business:**

A. Board Member Terms, Reappointments – Kevin Christensen, Tom Groom, and Bill McKay have been reappointed for another 2-year term on the Board.

B. Board Officers – Currently Cynthia and Kevin – R. Bloom moved and J. Schiessl seconded to maintain the current slate of officers. Motion carried unanimously.

C. Warrant Signers — J, Schiessl moved to maintain the current list of warrant signers, which is Cynthia, Richard, and Kevin. B. McKay seconded. Motion passed with all in favor.

D. Employee Relations Committee – R. Bloom moved to nominate Kevin, Richard, and Bill McKay to the Employee Relations Committee. J. Schiessl seconded. Motion carried unanimously.

E. Resolution 1-19 - Adding Funds to the 2019 Budget – K. Christensen moved to adopt Resolution 1-19. R. Bloom seconded. Motion passed with the following roll call vote:

K. Christensen — Aye / B. McKay – Aye / B. Moore – Aye / R. Bloom – Aye / J. Schiessl —Aye

F. Resolution 2-19 – Adjustment to the Assessment Rolls - R. Bloom moved to adopt Resolution 2-19, deleting mosquito control assessments for properties that no longer exist. J. Schiessl seconded. Motion passed unanimously.

G. Resolution 3-19 - Canceling Unclaimed Warrants – B. McKay moved to adopt Resolution 3-19 canceling two warrants for HourSix. If the work on the Mosquito MD project is completed in a timely manner new warrants may be issued.

H. Truck Bids – Competitive bids were solicited for the purchase of new trucks and ATVs for the 2019 season.

B. McKay made a motion to award the bid to the low bidder, C. Speck Motors, for \$22,862.97

R. Bloom seconded the motion. The motion passed with the following roll call vote:

K. Christensen — Aye / B. McKay – Aye / B. Moore – Aye / R. Bloom – Aye / J. Schiessl —Aye

R. Bloom moved to accept the lowest bid for two ATVs from Cycletown in the amount of \$14,681.50. B. McKay seconded. Motion carried with the following roll call vote.

K. Christensen — Aye / B. McKay – Aye / B. Moore – Aye / R. Bloom – Aye / J. Schiessl —Aye

XI. Payment of Bills and Signing of Documents


After review by the Board, R. Bloom moved that warrant numbers 7374 to 7485 in the combined amount of \$ 201,412.06 be approved for payment. The motion was seconded by B. McKay and passed with the following roll call vote.


K. Christensen — Aye / B. McKay — Aye / B. Moore — Aye / R. Bloom — Aye / J. Schiessl — Aye


XII. Adjournment:

With no further business to come before the Board, C. Gray adjourned the meeting at 8:40 PM.

Respectfully Submitted:


Angela Beehler
District Manager


ATTEST: Richard Bloom
Trustee


ATTEST: Bill McKay
Trustee